
MEMBERSHIP



AGREEMENT

BUSINESS INFORMATIONName of Store:

Mailing Address:

City:

ST:

ZIP:

Telephone:

Fax:

Email:

Website Address:

Owner's Name:

Authorized/Key Personnel:

Federal Tax ID # :

State Sales Tax Permit: ***Please submit a copy of your State Sales Tax Permit with your agreement.***

If you would like to list an additional store location with RJO, please complete the following information. If you have more than two stores, please contact the RJO office.

Name of Store:

Mailing Address:

City:

ST:

ZIP:

Telephone:

Fax:

Contact's Name / Position (if different than above):

Federal Tax ID # :

Do you wish to have this store billed separately?

 Yes No

I agree to the following policies and procedures of RJO:

1. Unless there are special terms, all accounts are due in full on the 10th of each month.
2. Special Term (dating) invoices are due in full by the 10th of the month, following their transfer from your dating account to your current account.
3. Your monthly statement balance must be received in the RJO Office no later than the 10th of the month to avoid being service charged and placed on the RJO Delinquent List. In addition, we agree to pay a **2% service charge per month on unpaid balances**.
4. If your account is on the delinquent list in the first six months of membership, we have the right to revoke your membership.
5. If your account is not paid in full by January 10th, your annual patronage dividend will be applied to your unpaid balance.
6. If your account is not paid in full by the 10th of any given month, you are subject to the terms of the RJO Delinquent Policy.
7. Annual purchases must be greater than or equal to \$25,000.00 or membership will be revoked.
8. Attendance at one out of every four shows is required to remain a member in good standing. Membership may be reviewed if show attendance requirement is not fulfilled.
9. In the event your account remains unpaid and is placed with an attorney or collection agency for collection, you agree to pay collection costs, including reasonable (or) standard and customary attorney's fees or other agency fees.

The first six months of RJO membership is complimentary. After the first six months of your initial membership, annual dues of \$375.00 will apply.

Please accept my name into membership of the Retail Jewelers Organization (RJO).

In recognizing that RJO is liable for individual purchases made through the organization, I understand and agree to reimburse RJO for all purchases made. If I am unable to meet my payment obligations the Delinquent Accounts Procedure will be followed. This procedure may be amended from time to time as well as the Accounts Receivable Procedure described above. To the extent there is any inconsistency between the Accounts Receivable Procedure listed above and the current version of the Delinquent Accounts Procedure, the terms of the current Delinquent Accounts Procedure shall prevail.

I have read and agree to all Member Terms, Policies and Procedures listed on the front and back of this document.

Owner's Signature

Date

Print Name

Date

ONLINE APPLICATIONS: Please email your completed forms to erin@rjomembers.com or fax to (641)792.9251. You must also include a copy of your State Sales Tax Permit. Upon receipt of this agreement, you will be sent a W-9 Form and a Personal Guaranty Form. Once these forms are completed and returned, your membership status will be official.